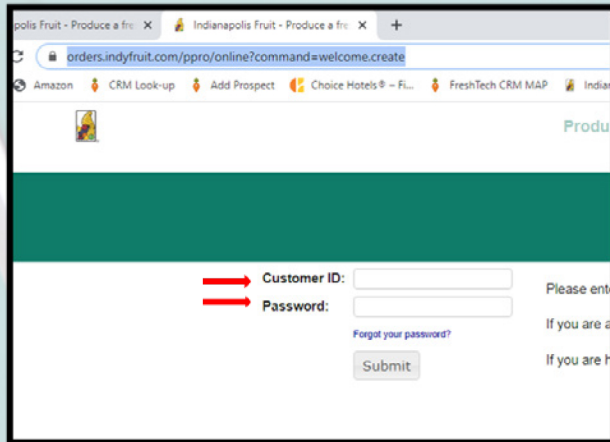


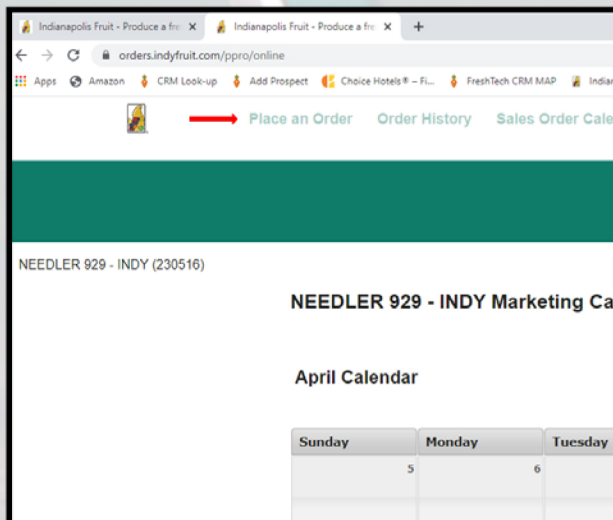
How to Order Online using the Website



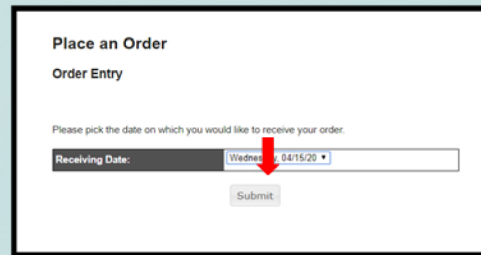
FIRST: Go to **Orders.indyfruit.com**



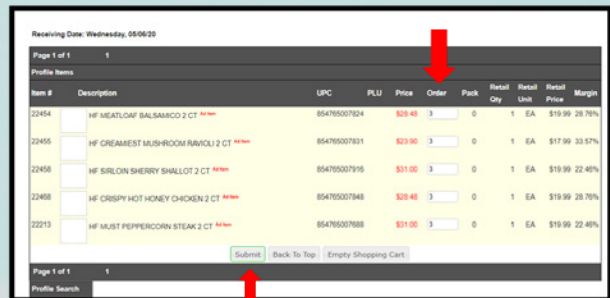
1. Enter your Indy Fruit Customer number under the ID
2. Enter your Indy Fruit Customer number under the password
3. Click on Place an Order at the top of the screen



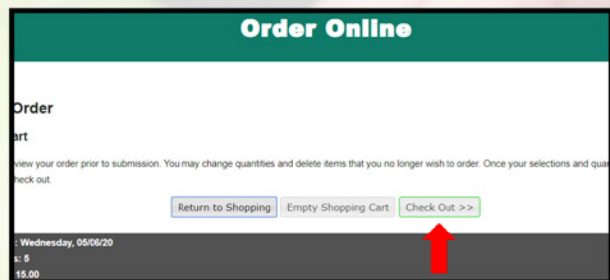
4. Click Start an Order
5. Receiving date will automatically populate to next delivery date



6. Type in the amount of cases you need for delivery two weeks out then hit submit



7. Hit Checkout



(continued on next page)



Website Ordering (cont.)

8. Hit Approve Order at the bottom of the page

The screenshot shows a web form with three text input areas, each with a character count of 540. The first input area is for 'Picking/Routing instructions'. The second is for 'Invoicing Instructions'. The third is for 'Special Instructions'. Below the inputs are three buttons: 'Approve Order' (highlighted with a red arrow), 'Return to Shopping', and 'Empty Shop'.

9. If you successfully submitted your order you will see the following screen.

Order Recap

Thank you!

We have received your order. We will send you an acknowledgment and a reference number of this page, which you may then print from your browser.

Order No: 02168210	
Customer:	NEEDLER 929 - INDY 320 N NEW JERSEY ST INDIANAPOLIS, IN 46204
PO Number #1:	
PO Number #2:	
Requested Receiving Date:	05/08/20
Total Line Items:	5
Total Quantity:	15.0
Total Cases:	15.0
Total Weight:	91.950
Special Instructions	

FINISHED! Continue reading for mobile ordering app procedures in the following column.

How to Order Online using the Mobile App

iPhone App

Android App

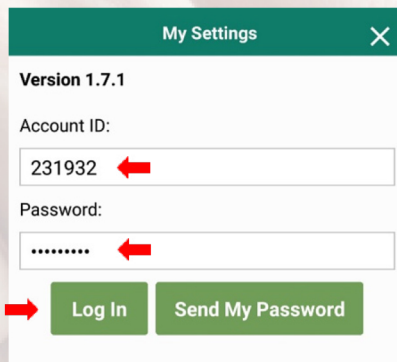


FIRST: Install Indy Fruit Mobile Ordering App.

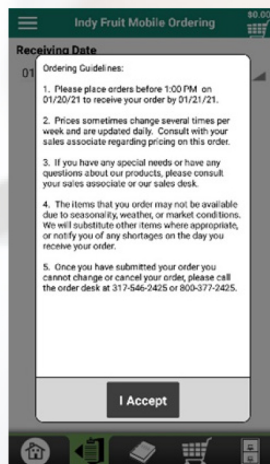
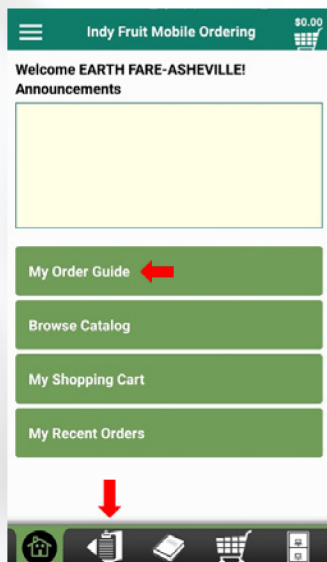


Download on the Google Play for Android devices or the App Store for Apple devices.

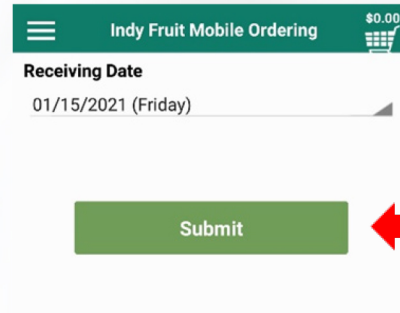
1. Enter your Indy Fruit Customer number under the ID
2. Enter your Indy Fruit password
3. Select Log In



4. Select My Order Guide from options listed on the Home Screen or by selecting the clipboard symbol located at bottom of screen. Hit Accept.



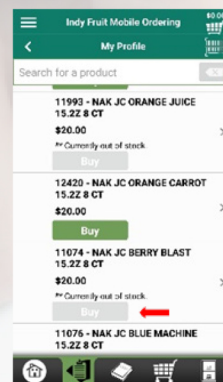
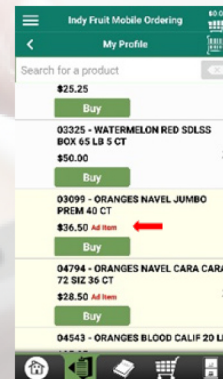
5. Receiving date will automatically populate to next delivery date. Use pulldown to select a later date if needed. Hit Submit.



Ordering:

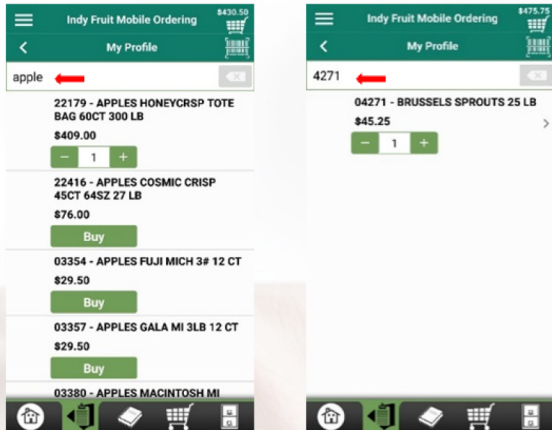
6. Hit Buy and use the + - to select the amount of cases you need of each item for delivery.

NOTE: Ad items are highlighted and marked. Items that are not in stock are grayed and marked.

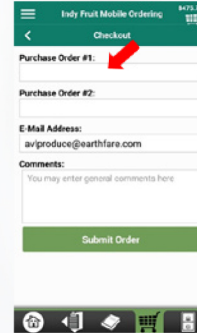


Mobile App Ordering (cont.)

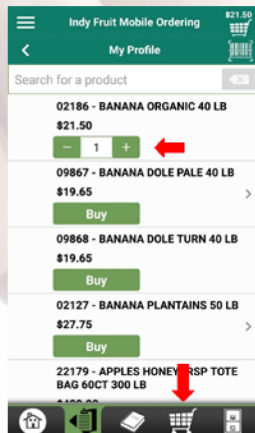
7. You can search for specific product by entering a key word or the item # in the search box.



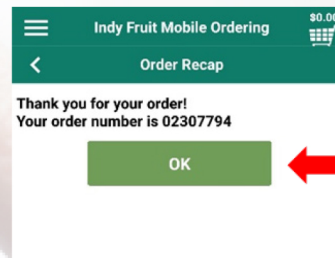
10. Enter PO# if needed and hit Submit Order at the bottom of the page to complete your order.



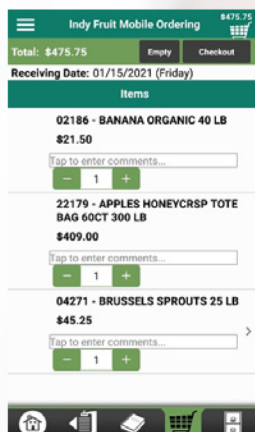
8. Once you have all items entered select the shopping cart located at the top and bottom of your screen.



11. If you successfully submitted your order you will see your order number on the screen. **Hit OK. You're done!**



9. Hit Checkout once you are done confirming your order date and selections.



*You can view past orders by selecting the Filing Cabinet icon at the bottom of the screen.

